



## **Finance**

### **Summary:**

Job Title: Senior Financial Manager (Mozambique)

Department: Finance

Working Location: Mozambique - Tete

Reports to: Country Director

### **Company profile:**

Our client, part of a JSE listed group of companies, operates open casting mining and plant rental operations in Tete – Mozambique.

### **Summary:**

This is a truly unique opportunity to join a large company with great growth and expansion plans. You will join the firm as a Senior Financial Manager responsible for all financial affairs of the entity, including financial strategy with a mandate to build and grow the business further in Mozambique. You will be based in Tete (Mozambique) and will work a 60 days on site and 2 week offsite cycle

### **Financial control, business analysis and measurement**

- Responsible for all accounting systems and practices to plan and monitor financial performance of the company
- Responsible for internal controls in financial systems
- Planning and monitoring of business performance
- Assesses operational and financial performance through variance analysis and review of key financial ratios
- Produces variance analysis reports of actual vs. budgets and benchmarks, and prior year performance
- Raises and follows up other financial queries with heads of department in respect of all profit or cost centres
- Also responsible for payroll and procurement functions



### **Financial reporting and taxation**

- Oversees preparation of monthly, quarterly and annual management accounts, statutory accounts and all reporting to shareholders
- Disseminates finance reports to heads of department, executive management, external auditors, regional office and shareholders
- Responds to information and query requests from heads of department, shareholders and the management
- Responsible for all income taxation and other taxation
- Liaises with tax authorities on routine and specific tax enquiries

### **Manages company compliance to laws and regulations**

- Responsible for compliance to financial, company law and taxation legislation
- Coordinates audit planning meetings with internal and external auditors
- Oversees preparation of accounts and respective schedules for the year-end audit by accessing information and evaluating risks accordingly
- Coordinates management meetings for review of points raised by auditors
- Responsible for all queries from internal and external auditors
- Reviews and enforces performance of the systems within the company
- Responsible for all statutory submissions

### **Budgeting and forecasting**

- Responsible for preparation and submission of periodic budgets and forecasts
- Collates department requirements and budgets combines/consolidates budgets and cash flows and includes macroeconomic assumptions and market research information (e.g. inflation, interest rates etc.) reports back to the originator should there be changes or inconsistencies
- Assists in the monitoring of actual performance off all departments
- Submits budgets and cash flows to executive management
- Prepares periodic profit forecasts and forecast on departmental performances for management for decision making on operations of the company

### **Funding and cash management**

- Prepares and monitors daily, monthly and annual cash flows
- Arranges intercompany and bank finance facilities
- Manages disbursements to external funders



- Preparation of business plans and liason with external funders

**Competency requirements:**

- Hands-on
- Strong communication skills
- Strong leadership and management skills
- Strategic thinker
- Strong IT skills
- Works fast and accurate
- Well organised
- Good planning and administration skills
- Good at following Instructions and implementing Procedures
- Adhering to Group policies, Principles and Values
- Coping with Pressures and Setbacks

**Knowledge requirements:**

- Good solid financial accounting skills and experience
- Management accounting
- Taxation
- Internal control
- Knowledge of IFRS reporting principles
- Mozambican legislation

**Education and Experience:**

- You will be an accomplished finance professional with proven experience at this level. Our client is ideally looking for a Chartered Accountant.
- Must have the ability to communicate (read, speak and write) in technical Portuguese and English.
- Experience within finance but would be interested in talking to high potential candidates with the ambition and drive to be instrumental in the building of the company.
- You will be a talented and energetic manager with the ability to control operations, communicate at all levels and will be willing to tackle this unique hands-on and challenging position